

Application for Variances

- 1) Application fee: \$100.00 (non-refundable)
- 2) Legal Description of the property as described on the warranty deed
- 3) Written application to the Mayor and Board of Aldermen indicating the section of the Ordinance under which the Variance is addressing and demonstrating that special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district.

(refer to the City's Zoning Ordinance for further information)
- 4) Plot plan, showing locations of all existing structures, proposed structures, required parking, any easements, right of ways, and drainage.

Name of applicant _____

Address where variance will apply _____

Owner of property _____

Phone number(s) _____