

Application for Special Exception

- 1) Application fee \$100.00 (non-refundable)
- 2) Legal Description of the property as described on the Warranty Deed
- 3) Written application to the Mayor and Board of Aldermen indicating the section of the Ordinance under which the Special Exception is sought and state the grounds on which it is requested.
(refer to the City's Zoning Ordinance for further information)

The following shall be addressed where applicable:

- a. Ingress and egress to the property and proposed structures
- b. Off-street parking and loading area where required.
- c. Refuse and service areas.
- d. Utilities.
- e. Screening and buffering.
- f. Signage.
- g. Required yards.
- h. General compatibility with adjacent properties

Name of applicant _____

Address where special exception will apply _____

Owner of property _____

Phone number(s) _____